

# Work study jobs provide income, experience

By **Garrett Chapman**  
Staff reporter

Looking for a job during the school year? Look no further, Southwestern offers on-campus work study jobs for qualifying students. “Any student who isn’t sure if they qualify for work study can come to our office and I can let them know if they qualify or not,” said Kitra Terrell, financial aid administrative assistant. Terrell’s office is located inside the financial aid office on the north side of the main floor of Christy. If you find that you do not meet the requirements for the work study program, you can still get a job on campus, just not in the work study program.

“Students can start applying as soon as they get to campus,” said Terrell. She also said that job positions fill pretty quickly,

so the sooner you apply, the better your chances are that you will get a work study job.

Terrell said, “All departments listed on our work study website have contact information. To contact a supervisor it is usually done via email, which is listed on the job posting. Some may have a name and contact number, just do as the job asks, email or phone.”

There are new jobs posted to the work study job list throughout the year. Terrell said that there is currently a new position in the business office. She also said, “Jobs can change according to changes that could come up within a department but usually there aren’t too many changes to positions.”

A work study job has a limit on the amount of hours a student can work each

week. A student may work one job and acquire up to 20 hours per week, or multiple work study jobs as long as they don’t go over 20 hours altogether.

A few jobs also have weekend hours available. Decisions regarding hours on the weekend are determined by the supervisor and the student worker. For example, a job dealing with sporting events have hours outside of normal business hours and may require you to work evenings on a week day or during the day on the weekend.

Although every job is limited to 20 hours per week, some jobs have a different hourly pay rate. “Not all jobs pay the same but most will pay minimum wage. Some may pay a bit higher if they have more skills. Also, if a student becomes a team leader, they may get paid more, which is up to each department,” said Terrell.

Once you have found a job that interests you on the work study website, through the schools main web page, contact the supervisor to discuss hours and pay rate. After you have contacted the supervisor you will need to complete paper work. Terrell said, “Paper work is done between the student and the supervisor and Bobi in payroll. Bobi goes over the contract and all information regarding payroll and is very helpful if students need help.”

Bobi’s office is open to students who need to fill out paper work on Monday, Wednesday, and Friday from 8 a.m. to 12 p.m. This is a link to the work study postings. <http://www.sckans.edu/student-services/financial-aid/work-study-positions/>.

*Garrett Chapman is a senior majoring in communication. You may email him at [garrett.chapman@sckans.edu](mailto:garrett.chapman@sckans.edu).*



Top left: Jaime Davison, religion & philosophy sophomore, works 11 hours a week in the equipment room located in the Christy administration building basement. (**Garrett Chapman/Staff photographer**)

Top right: Gina Belt, athletic training senior, works 20 hours a week in the mailroom and copy center. (**Garrett Chapman/Staff photographer**)

Bottom left: Arantxa Dillon, business administration sophomore, works 20 hours a week as a leadership assistant and also in the payroll office. (**Garrett Chapman/Staff photographer**)

Bottom right: Brent Smith, physical education sophomore, works 10 hours a week in the weight room as a weight room supervisor. (**Garrett Chapman/Staff photographer**)